



Quality Management & Operational Excellence

# **Advanced Course in Preparing Inspection Forms Date**

## Course Introduction

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Inspection forms are a critical tool for ensuring quality and compliance across industries. This 5-day advanced course, offered by BOOST, focuses on designing, implementing, and optimizing inspection forms to meet organizational and regulatory requirements. Participants will learn how to create effective inspection forms, use data to improve inspection processes, and ensure compliance with industry standards. Through a combination of theoretical insights and practical applications, this course prepares professionals to lead inspection initiatives that deliver accurate and actionable results.

## Target Audience

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- Quality control managers and directors
- Inspection and compliance professionals
- Engineers and operations managers
- Professionals involved in quality assurance and regulatory compliance

## Learning Objectives

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1. Understand the principles of designing effective inspection forms.
2. Learn to align inspection forms with organizational and regulatory requirements.
3. Develop skills to use data to improve inspection processes.
4. Gain insights into ensuring compliance with industry standards.
5. Explore tools and methodologies for creating and optimizing inspection forms.

Create a roadmap for implementing advanced inspection form strategies.

# Course Outline

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## • 01 DAY ONE

### **Introduction to Inspection Forms and Their Importance**

- Welcome and introduction by BOOST
- The role of inspection forms in quality control and compliance
- Key concepts: Inspection processes, forms, and regulatory requirements
- Aligning inspection forms with organizational goals
- Benefits of effective inspection form design

## • 02 DAY TWO

### **Designing Effective Inspection Forms**

- Principles of designing effective inspection forms
- Key components: Fields, checklists, and performance metrics
- Tools for creating and implementing inspection forms
- Ensuring compliance with industry standards and regulations
- Building a scalable and adaptable inspection framework

## • 03 DAY THREE

### **Using Data to Improve Inspection Processes**

- The role of data in enhancing inspection processes
- Identifying and tracking key inspection metrics (KPIs)
- Using data analytics to improve inspection accuracy and efficiency
- Tools for data collection, analysis, and visualization
- Communicating inspection results to stakeholders

## • 04 DAY FOUR

### **Ensuring Compliance with Industry Standards**

- Strategies for ensuring compliance with industry standards
- Root cause analysis and problem-solving techniques
- Leveraging technology to enhance inspection processes
- Building a culture of compliance within inspection teams
- Overcoming challenges in inspection form design and implementation

## • 05 DAY FIVE

Implementing and Sustaining Advanced Inspection Form Strategies

- How to successfully implement advanced inspection form strategies
- Monitoring progress and making data-driven adjustments
- Ensuring long-term sustainability of inspection initiatives
- Creating a roadmap for strategic inspection form management

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
May 26, 2025	May 30, 2025	5 days	4250.00 \$	UAE - Dubai
Sept. 1, 2025	Sept. 5, 2025	5 days	4950.00 \$	Norway - Oslo
Dec. 8, 2025	Dec. 12, 2025	5 days	4250.00 \$	UAE - Dubai