



Management And Leadership

## **Key Managerial Skills for New Managers & Superiors**

## Course Introduction

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**“Leader Turn”** is your gate for a safe transition phase from an individual contributor to a brilliant 1st time Manager; by providing training and skills needed to make a smooth transition.

**Gaining these essential skills and the right tools will be acquired through an enjoyable learning journey depending on 3 main pillars:**

- Unleash your leadership potential
- The Leader within you
- People management

## Target Audience

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- Newly Promoted Managers.
- Team Leaders.
- Aspiring Managers.
- First-Time Supervisors.
- Mid-Level Managers.
- Project Managers.
- Small Business Owners.
- Department Heads.

# Learning Objectives

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By the end of this training course, participants will be able to:

- Differentiate between leadership and management
- Distinguish management different levels and roles
- Discover their own leadership style and level
- Explore briefly the basic skills any new or potential leader needs
- Recognize the ACCEL Model components
- Associate the team formation steps and the different roles within the team.
- Illustrate the situational Leadership Model
- Discuss some important pillars of leading and managing people
- Plan the next steps for being a better leader

## Course Outline

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### • 01 Day One

#### Introduction

- What's leadership and what's not
- The 1st time managers Challenges
- Leader Vs Manager
- Management levels & Roles
- Strategic holistic view

### • 02 Day Two

#### Unleash your leadership potential

- know what's your Leadership style
- **5 levels** of leadership – John C Maxwell

### • 03 Day Three

#### The Leader within you:

- Performance Control
- Key Performance Indicators (KPIs)
- Setting Realistic Challenging targets

- Action planning & Corrective actions

### **Leader's essential skills**

- Time management & organizing
- Conflict management
- Solving problems creatively

### **• 04 Day Four**

#### **Why to use ACCEL Model, not any other model?**

- Accountability
- Collaboration
- Communication
- Engagement
- Listening and Assessing

### **• 05 Day Five**

#### **People Management**

- Team Structure
- Tuckman model
- Belbin's Team 9 roles
- Situational leadership model
- A Take-Home Action plan
- I will Stop ...
- I will continue ...
- I will Start ...

## **Confirmed Sessions**

FROM	TO	DURATION	FEES	LOCATION
June 16, 2025	June 20, 2025	5 days	4950.00 \$	Norway - Oslo
July 7, 2025	July 11, 2025	5 days	4250.00 \$	UAE - Abu Dhabi

FROM	TO	DURATION	FEES	LOCATION
Dec. 1, 2025	Dec. 5, 2025	5 days	4250.00 \$	UAE - Dubai