



Project & Contract Management

PRINCE2 Foundation

Course Introduction

PRINCE2® Practitioner course covers best practice guidance on project management. This training program is suitable for people requiring a solid grounding on PRINCE2 project management methodology.

Target Audience

Project Manager

- * Business Administrator
- * Marketing Coordinator
- * Account Executive
- * Chief Operating Officer
- * Operations Manager
- * Executive Administrative
- * Risk Manager
- * Program Manager
- * Business Analyst
- * Quality Control Coordinator
- * Assistant Manager
- * Team Leader
- * Senior Supervisors
- * Researcher
- * Entrepreneur
- * Management Consultant
- * Public Relations Director

Learning Objectives

- Relationships between processes, themes, principles and PRINCE2® products and can apply this understanding to a given project scenario.
- Demonstrate that they understand the reasons behind the processes and themes of PRINCE2®, and that they understand the principles underpinning these elements.
- Apply PRINCE2® to the running and managing of a project within an environment supporting PRINCE2®
- Apply and tailor PRINCE2® to address the needs and problems of a specific project scenario and different project circumstances
- State which management products are input to, or output from the 7 processes

Course Outline

- **Day 01**

- Introduction to PRINCE2:**

- Background & Objectives
 - Foundation and Practitioner – the differences
 - Review of current knowledge

- Project Organization:**

- Organizational structure
 - Roles and responsibilities
 - The project board
 - The project manager
 - Team management
 - Project assurance

- Project support

Planning

- Purpose and importance
- Components & types of plan
- Planning techniques – the focus on products

• Day 02

Project Control

- Stage assessments
- Establishing project and stage tolerance
- Checkpoints & highlight reports
- Handling exception situations
- Project reporting

Quality

- Ensuring quality
- Quality planning
- The Quality Path

Configuration Management

- Five features of CM
- Configuration Librarian
- CM Library

• Day 03

Processes

- Starting up and initiating a project
- Directing a project
- Managing stage boundaries
- Controlling a stage
- Managing product delivery
- Closing a project

PRINCE2 In Practice

- Tailoring PRINCE2 for different business environments
- Scaling PRINCE2 for use with projects of different type and/or size
- Implementing PRINCE2 project documentation and filing

Exam Tips & Techniques

- Answering styles
- Coping with Case Studies

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
April 14, 2025	April 18, 2025	5 days	4950.00 \$	Spain - Barcelona
Sept. 22, 2025	Sept. 26, 2025	5 days	4250.00 \$	UAE - Dubai
Dec. 22, 2025	Dec. 26, 2025	5 days	4250.00 \$	UAE - Dubai