



Health, Safety and Environment

Facilities Management

Course Introduction

Facilities management

Facilities management is essential for organizations to ensure that their physical assets, infrastructure, and operations run smoothly and efficiently. By optimizing resource utilization, ensuring safety compliance, and enhancing operational efficiency, facilities management plays a vital role in reducing costs and supporting organizational objectives. With its diverse operations and focus on excellence, effective facilities management is critical to maintaining seamless operations, creating a safe and productive work environment, and aligning facilities with business goals.

This training program is tailored to provide the knowledge and skills required to manage facilities effectively. Participants will explore the fundamentals of facilities management, learn best practices in maintenance and sustainability, and gain insights into leveraging technology for efficient facility operations. Through practical exercises, real-world scenarios, and interactive discussions, attendees will acquire actionable strategies to optimize facilities management and contribute to operational excellence.

Target Audience

- Health and Safety Officers
- Environmental Health and Safety professionals
- Health and Safety Managers

Learning Objectives

- Understand the key principles and scope of facilities management.
- Develop skills to plan, maintain, and optimize facilities and infrastructure.
- Learn to implement sustainable practices in facilities management.
- Explore the role of technology in enhancing operational efficiency.

Course Outline

• DAY 01

Foundations of Facilities Management

- Understanding Facilities Management Principles
- Overview of facilities management and its importance in organizations.
- Roles and responsibilities of a facilities manager.
- Key components of facilities management (maintenance, operations, security).
- Legal and regulatory compliance in facilities management.
- Planning and budgeting for facility operations.
- Risk management in facilities operations.

• Day 02

Maintenance, Sustainability, and Safety

- Enhancing Operational Efficiency and Sustainability
- Preventive vs. reactive maintenance: Strategies and benefits.
- Energy efficiency and sustainable practices in facility operations.
- Waste management and resource optimization.
- Workplace health and safety compliance.
- Emergency preparedness and disaster recovery planning.
- Managing vendor and contractor relationships.

- Practical exercise: Developing a maintenance and sustainability checklist.
- **Day 03**

Technology and Strategic Facilities Management

- Leveraging Technology for Optimized Facility Operations
- The role of technology in modern facilities management.
- Using Computerized Maintenance Management Systems (CMMS).
- IoT and smart building technologies for enhanced efficiency.
- Data-driven decision-making in facilities management.
- Aligning facilities management with organizational goals and KPIs.
- Communicating facilities performance to stakeholders.
- Practical exercise: Designing a facilities management strategy incorporating technology.

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
May 12, 2025	May 14, 2025	3 days	3250.00 \$	UAE - Dubai
July 7, 2025	July 9, 2025	3 days	1550.00 \$	Virtual - Online
Sept. 7, 2025	Sept. 11, 2025	5 days	3250.00 \$	KSA - Riyadh
Dec. 22, 2025	Dec. 24, 2025	3 days	4950.00 \$	USA - Texas