



Management And Leadership

Consulting Foundation Program

Course Introduction

This Consulting Foundation Program (CFP) offers an immersive talent development experience aimed at equipping participants with essential business consulting skills essential for driving value within their organizations. Tailored specifically for the Middle East region, this program is ideal for university graduates, early-career professionals, seasoned managers, government employees, and individuals seeking to cultivate versatile and impactful business expertise.

This course equips participants with essential consulting skills, including data analysis, strategic thinking, and effective communication. Through hands-on modules, learners master tools such as Microsoft Excel and PowerPoint to make data-driven decisions and articulate ideas with clarity. They also develop competencies in proposal writing, research, and organizational design, laying the groundwork for impactful consulting interventions. Additionally, immersive sessions on public speaking, executive presentations, and team building foster collaboration and empower participants to drive meaningful change within their organizations.

Target Audience

This course is designed for seasoned managers, learning and development professionals, and individuals seeking to develop robust consulting skills through the Consulting Foundation Program.

Learning Objectives

At the end of this training course, participants will be able to:

- Master proficiency in the tools commonly used by consultants, enabling them to deliver effective solutions and drive meaningful change including organizing and managing files and folders, and use templates.

- Develop RfPs which focuses on scoping and defining a problem that needs to be addressed by a team of consultants.
- Conduct thorough researching, baselining, and benchmarking, allowing for a holistic understanding of the client's current state and comparisons to leaders in the field.
- Gain expertise in developing organizational structures and designing efficient operating models.
- Provide forward-thinking insights and innovative solutions that drive competitive advantage for their clients.
- Cultivate the essential mindset required for success in the consulting industry
- Acquire effective time management techniques, enables them to prioritize tasks, meet deadlines, and optimize productivity.
- Lead and work effectively within diverse teams to deliver successful outcomes.

Course Outline

• 01 Day One

Module 1: Master the Tools

- Data collection, analysis, and interpretation
- Identify trends
- Making data-driven decisions for impactful solutions.
- Consulting tools that enhance communication skills: Microsoft's Excel, PowerPoint, and Outlook
- Presenting complex information with clarity
- Engaging clients and stakeholders effectively whether by email or using presentations and reports

• 02 Day Two

Module 2: Build the Core

- Developing and writing Request for Proposals (rfps)
- Baselining
- Researching and benchmarking
- Strategic thinking

• 03 Day Three

Designing operating models

- Developing organization structures
- Estimating budgets and costs
- Formulating feasibility studies

• 04 Day Four

Module 3: Adopt the Mindset

- Planning
- think critically
- set goals
- create actionable plans to achieve desired outcomes
- Time management
- prioritize tasks
- meet deadlines
- optimize productivity
- Effective communication
- articulate ideas clearly
- build rapport with clients
- facilitate effective collaboration.

• 05 Day Five

Public speaking & Storytelling

- delivering impactful presentations
- effectively communicate complex concepts to diverse audiences
- storytelling techniques
- Executive presentations
- persuasive and concise executive presentations
- distilling complex information into clear and actionable insights
- gaining buy-in and support for their proposed strategies.
- Team building
- building cohesive and high-performing teams
- interpersonal skills
- foster collaboration
- motivate team members to achieve shared goals.

Confirmed Sessions

FROM	TO	DURATION	FEE\$	LOCATION
April 20, 2025	April 24, 2025	5 days	4250.00 \$	KSA - El Dammam
Sept. 8, 2025	Sept. 12, 2025	5 days	4250.00 \$	UAE - Dubai
Dec. 15, 2025	Dec. 19, 2025	5 days	4250.00 \$	UAE - Dubai