Project & Contract Management

PMI® Project Management Office Certified Professional (PMI-PMOCP)™

Course Introduction

The PMI-PMOCP™ certification validates the knowledge and capabilities required to design, lead, and evolve high-performing PMOs in today's dynamic environment.

This training program prepares participants for the PMI-PMOCP™ credential by delivering comprehensive, practical, and strategic knowledge about PMO design, governance, portfolio alignment, and continuous improvement.

Target Audience

- PMO leaders and managers
- Portfolio, program, and project managers
- Strategic planning and transformation professionals
- Project management consultants
- Senior project team members preparing for PMI-PMOCP™
- Anyone tasked with building or improving PMO capabilities

Learning Objectives

- Understand the PMO's role within different organizational structures.
- Design and implement PMO frameworks aligned with strategic objectives.
- Differentiate between various PMO types and maturity levels.
- Define and monitor PMO governance, KPIs, and performance metrics.
- Integrate portfolio, program, and project management under the PMO.
- Apply agile, hybrid, and traditional PMO models effectively.
- Develop change management and stakeholder engagement strategies.
- Create scalable knowledge management and project support systems.
- Evaluate and improve PMO performance through maturity models.

• Prepare confidently for the PMI-PMOCP™ exam.

Course Outline

- **DAY 01**

  PMO Fundamentals and Strategic Role

    ◦ Definition and evolution of the PMO
    ◦ Strategic importance of PMOs in modern organizations
    ◦ PMO functions: from reporting to strategic alignment
    ◦ Key PMO roles and responsibilities
    ◦ PMO lifecycle and value delivery
    ◦ Overview of PMI-PMOCP™ certification domains

  PMO Types, Structures, and Maturity Models

    ◦ Types of PMOs: Supportive, Controlling, Directive
    ◦ Enterprise PMO (EPMO) vs. departmental PMO
    ◦ PMO organizational placement and reporting lines
    ◦ PMO maturity models (OPM3, CMMI, P3M3)
    ◦ Criteria for evaluating PMO effectiveness
    ◦ Developing a PMO evolution roadmap

- **Day 02**

  Establishing a New PMO

    ◦ Assessing the need for a PMO
    ◦ Securing executive sponsorship
    ◦ Creating a PMO charter and governance framework
    ◦ Resource planning and PMO team structure
    ◦ Tool selection and process standardization
    ◦ Stakeholder engagement and communication strategy

Portfolio, Program, and Project Integration

- ◦ Differences between portfolio, program, and project management
- ◦ PMO's role in strategic portfolio management
- ◦ Aligning project selection with strategic goals
- ◦ Managing interdependencies and resource conflicts
- ◦ Establishing stage gates and decision criteria
- ◦ Integrating reporting and performance dashboards

- **Day 03**

Governance and Performance Management

- ◦ PMO governance frameworks and operating models
- ◦ Defining KPIs and performance indicators
- ◦ Risk management and escalation processes
- ◦ Project health checks and audit protocols
- ◦ Reporting to leadership and steering committees
- ◦ Enforcing compliance without bureaucracy

Agile, Hybrid, and Adaptive PMOs

- ◦ Introduction to agile and hybrid PMO models
- ◦ Agile PMO vs. traditional PMO—key differences
- ◦ Supporting agile teams within a structured governance model
- ◦ Metrics and KPIs for agile portfolios
- ◦ Scaling frameworks (SAFe, Disciplined Agile)
- ◦ Case studies of adaptive PMOs

- **Day 04**

Knowledge Management and Tools

- ◦ PMO's role in knowledge capture and reuse
- ◦ Setting up project repositories and best practices libraries
- ◦ Reporting tools and PMIS (Project Management Information Systems)
- ◦ Collaboration platforms and dashboards
- ◦ Promoting organizational learning through the PMO

Change Management and Stakeholder Engagement

- ◦ Managing organizational resistance to the PMO

- ◦ Identifying and analyzing key stakeholders
  - ◦ Communication planning and change narratives
  - ◦ Building credibility and trust for the PMO
  - ◦ Conflict resolution and influence strategies
  - ◦ Role-playing stakeholder engagement scenarios
- **Day 05**

PMO Value Delivery and Continuous Improvement

  - ◦ Measuring PMO ROI and value contribution
  - ◦ Building adaptive strategies for evolving business needs
  - ◦ Establishing feedback and continuous improvement loops
  - ◦ Benchmarking and external PMO comparison
  - ◦ Sunset/restart decisions for PMOs
  - ◦ Creating a transformation-ready PMO

Exam Readiness and Certification Planning

  - ◦ Overview of PMI-PMOCP™ exam structure and blueprint
  - ◦ Key knowledge areas and expected competencies
  - ◦ Tips for mastering scenario-based questions
  - ◦ Study resources and mock test strategies

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
June 30, 2025	July 4, 2025	5 days	4250.00 $	UAE - Abu Dhabi
Oct. 19, 2025	Oct. 23, 2025	5 days	4250.00 $	KSA - Riyadh