



Health, Safety and Environment

Emergency Response Planning (ERP)

Course Introduction

It often does not take more than minutes for an emergency to escalate. Actions taken within the initial minutes of an emergency can largely dictate the severity of consequences.

Therefore, each company needs a plan of action to follow when emergencies strike in order to minimize damages. Emergency and disaster planning involves a coordinated, co-operative process of preparing to match urgent needs with available resources. This course covers the steps and phases of creating an emergency response plan.

Target Audience

- All Safety Professionals
- Safety Committee Members
- Security personnel / Specialist
- Safety officer / Supervisor / Consultant / Director / Manager
- Safety Engineer
- Corporate Safety Director
- Safety & Training Specialist
- Environmental Specialist
- Emergency Response Specialist
- Occupational Safety and Health Specialist

Learning Objectives

- Defining performance objectives
- Assessing potential risks
- Assessing resources for stabilizing an incident
- Forming an incident management team

- Determining the emergency response planning regulations
- Developing an emergency action plan

Course Outline

• DAY 01

Defining and explaining about an Emergency Planning

- From incident to catastrophe: the range of impacts
- Emergency and disaster planning as a process
- What makes an effective plan?
- Emergency preparedness
- Incident Command System (ICS)
- Information Management Systems

• Day 02

Steps of creating an ERP

- Deciding on policy
- Risk and threat assessment
- Identifying resources
- Locating the crisis management center
- Priorities in Emergency Response

• Day 03

Selecting crisis team personnel

- Equipping the crisis center
- Facility manager responsibilities
- Training crisis team personnel
- Crisis communication basics

• Day 04

Testing contingency plans and emergency procedures

- Hazard mitigation
- Notification and activation of plan
- Protecting key assets
- Emergency evacuation
- Maintaining continuous and improved planning process

• Day 05

Disaster recovery

- Dealing with the media
- Dealing with victims and their families
- Dealing with other affected persons
- Getting the organization's usual work done during the crisis
- Returning to normal operations after the crisis (both operationally and in human terms)

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
April 21, 2025	April 25, 2025	5 days	4950.00 \$	England - London
July 21, 2025	July 25, 2025	5 days	4250.00 \$	UAE - Dubai
Oct. 19, 2025	Oct. 23, 2025	5 days	4250.00 \$	KSA - Riyadh