



Internationally Certified Training Programs

KPI Institute-Certified Performance Management Systems Audit Professional

Course Introduction

The Certified Performance Management Systems Audit Professionals embeds over 10 years of research in the field of performance architecture development, employing the use of maturity models for capability maturity levels diagnosis. This educational program presents a rigorous approach to diagnosing and auditing the maturity of performance architectures across 5 capabilities: strategic planning, performance measurement, performance management, performance culture, and employee performance management. It involves the use of a proprietary Integrated Performance Maturity Model Framework, which seeks to map out maturity gaps and identify a set of follow-up actions that will ensure progression to the next maturity level.

Target Audience

Senior & middle management professionals:

Professionals from different fields, such as audit, finance, human resources, production, logistics, information technology and others, working with performance management system architectures, will acquire the competencies needed to diagnose their entities' performance systems capability maturity.

Internal or Independent Audit Professionals:

Any audit expert, regardless of their current audit experience (financial, compliance, performance), interested in expanding their area of expertise towards assessing organizational performance systems, by employing the proprietary or customized versions of the Integrated Performance Maturity Model Framework, developed by the Global Performance Audit Unit.

Performance management system experts:

For professionals like Strategy Managers, Performance Management Officers or Performance Architects, it is important to develop competencies that enable them to a performance management system's maturity and ensure continuous system improvements. The Certified Performance Management Systems Audit Professional Training Course offers the opportunity to learn the best practices used in this field, allowing professionals to enhance their current processes and tools related to strategy, performance measurement and management, performance culture, and employee performance management.

Learning Objectives

By the end of this training course, participants will be able to:

- Identify how to deploy and conduct a performance audit process.
- Learn how to use the Performance Maturity Model Framework as part of the audit methodology.
- Develop the ability to interpret the data and perform statistical analysis based on the survey
- results received;
- Gain a clear understanding and insights for reviewing performance management documents
- produced by the organization assessed.

Course Outline

- **01 Day One**

The role of the Performance Management System Audit:

- Challenges in auditing
- Audit principles
- Establishing audit objectives
- Performance Audit Project Plan.

The 5 Capabilities of an Integrated Performance Maturity Model Framework:

- Maturity Model
- Strategic Planning Maturity Model
- Performance Measurement Maturity Model
- Performance Management Maturity Model
- Performance Culture Maturity Model
- Employee Performance Management Maturity Model.

• 02 Day Two

Performance Management Maturity Assessment Methodology:

- Assessment Methodology
- Maturity levels
- Scoring methodology

Evidence-based Assessment:

- Documentation assessment methodology
- Documentation checklist
- Sampling methodology
- Assessment criteria
- Case study: Practice evidence-based assessment.

• 03 Day Three

Perception-based Assessment:

- Key stakeholders identification
- Survey audience segmentation

- Data gathering process
- Statistical analysis

Interview-based Assessment:

- Interview guide
- Best practices in formulating questions
- Key stakeholders identification
- Interview preparation & scheduling
- Case study: develop an interview guide.

• 04 Day Four

Data Interpretation:

- Raw data interpretation
- Score interpretation
- Case study: practice data interpretation

Audit Report Consolidation:

- Findings & recommendations aggregation
- Audit Report Structure
- Audit Report design & visualization
- Case study: interpret audit results, formulate recommendations & conclusions.

• 05 Day Five

Audit Deliverables:

- Audit Report
- Executive Dashboard
- Roadmap for Continuous Improvement Report
- Roadmap for Continuous Improvement Infographic recommendations & conclusions.

Review and Certification Exam:

- Course review, Q&A

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
May 26, 2025	May 30, 2025	5 days	1500.00 \$	Virtual - Online
Aug. 11, 2025	Aug. 15, 2025	5 days	1500.00 \$	Virtual - Online
Nov. 17, 2025	Nov. 21, 2025	5 days	1500.00 \$	Virtual - Online