



Information Technology

Personal Data Protection

Course Introduction

In today's digital age, personal data has become a valuable asset that organizations need to protect. With the increasing volume of data being collected, processed, and stored, the risks of data breaches and non-compliance are higher than ever before. Therefore, it is crucial for organizations to have robust data protection policies and procedures in place to ensure that personal data is processed lawfully, fairly, and securely.

This training course on Personal Data Protection is designed to provide participants with a comprehensive understanding of data protection regulations, best practices for data protection policies and procedures, and strategies for managing data breaches and compliance. By the end of this training, participants will have the knowledge and skills needed to implement effective data protection measures in their organizations.

Target Audience

- Cloud Computing Engineer
- Computer Network Specialist
- Computer Support Specialist
- Database Administrator
- Information Technology Analyst
- Information Technology Leadership
- Information Security Specialist
- Software/Application Developer
- Web Developer
- Technology sales consultant

Learning Objectives

- Gain a comprehensive understanding of the importance of personal data protection and its impact on individuals, organizations, and society.
- Obtain an overview of data protection regulations, including the GDPR, CCPA, and other relevant laws and regulations.
- Understand the types of personal data and the risks associated with data breaches and non-compliance.
- Have the knowledge and skills needed to develop and implement effective data protection policies and procedures.
- Identify and apply best practices for managing data breaches and compliance, including developing and implementing data breach response plans.
- Conduct internal audits and assessments to ensure compliance with data protection regulations.
- Maintain records of data processing activities and to communicate effectively with data subjects and regulatory authorities.

Course Outline

- **Day 01**

- Introduction to Personal Data Protection**

- Overview of personal data protection and its importance
 - Introduction to data protection regulations (e.g. GDPR, CCPA, etc.)
 - Understanding personal data and types of personal data
 - Risks and consequences of data breaches and non-compliance
 - Key principles of data protection
 - Exercise: Identifying personal data and potential risks

- **Day 02**

- Implementation of Data Protection Policies and Procedures**

- Developing and implementing a data protection policy
- Assessing and managing data protection risks
- Understanding data subject rights and how to handle them
- Implementing technical and organizational measures to protect personal data
- Best practices for data retention and deletion
- Exercise: Developing a data protection policy

• Day 03

Data Security and Encryption

- Types of personal data and their vulnerabilities
- Data security measures and encryption techniques
- Protecting personal data from unauthorized access or breaches

• Day 04

Managing Data Breaches and Compliance

- Understanding data breach notification requirements
- Developing and implementing a data breach response plan
- Best practices for communicating with data subjects and regulatory authorities
- Detecting, responding to, and reporting data breaches

• Day 05

Incident Response and Breach Management

- Incident response procedures and breach notification requirements
- Minimizing the impact of data breaches
- Conducting internal audits and assessments to ensure compliance
- Maintaining records of data processing activities
- Exercise: Developing a data breach response plan

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Dec. 15, 2025	Dec. 19, 2025	5 days	4250.00 \$	UAE - Dubai