



Information Technology

Microsoft 365 Identity and Services

Course Introduction

This training course is designed to provide participants the three central elements of Microsoft 365 enterprise administration: Microsoft 365 tenant and service management, Office 365 management, and Microsoft 365 identity management. This course covers topics such as the key components that must be planned when designing Microsoft 365 tenant, how to configure Microsoft 365 tenant, including organizational profile, tenant subscription options, component services, user accounts and licenses, and security groups. This course will also allow participants to manage your tenant, which includes the configuration of tenant roles and managing your tenant health and services.

Target Audience

- Cloud Computing Engineer
- Computer Network Specialist
- Computer Support Specialist
- Database Administrator
- Information Technology Analyst
- Information Technology Leadership
- Information Security Specialist
- Software/Application Developer
- Web Developer
- Technology sales consultant

Learning Objectives

Office 365 product functionality

Configuring Office 365

Designing, configuring, and managing your Microsoft 365 tenant

Managing Office 365 ProPlus deployments
Planning and implementing identity synchronization
Implementing application and external access

Course Outline

• Day 01

Module 1: Designing Your Microsoft 365 Tenant

- Planning Microsoft 365 in your On-premises Infrastructure
- Planning Your Identity and Authentication Solution
- Planning Your Service Setup
- Planning Your Hybrid Environment
- Planning Your Migration to Office 365

Module 2: Configuring Your Microsoft 365 Tenant

- Planning Your Microsoft 365 Experience
- Configuring Your Microsoft 365 Experience
- Managing User Accounts and Licenses in Microsoft 365
- Managing Security Groups in Microsoft 365
- Implementing Your Domain Services
- Leveraging FastTrack and Partner Services

Module 3: Lab 1 - Configuring your Microsoft 365 Tenant

- Exercise 1 - Set up a Microsoft 365 Trial Tenant

• Day 02

Module 4: Managing Your Microsoft 365 Tenant

- Configuring Tenant Roles
- Managing Tenant Health and Services

Module 5: Lab 2 - Managing your Microsoft 365 Tenant

- Exercise 1 - Manage Administration Delegation

- Exercise 2 - Configure Office 365 Message Encryption (OME)
- Exercise 3 - Monitor and Troubleshoot Office 365

Module 6: Office 365 Overview

- Exchange Online Overview
- SharePoint Online Overview
- Teams Overview
- Additional Resources Overview
- Device Management Overview

• Day 03

Module 7: Lab 3 - Office 365 Overview

- Exercise 1 - Exchange Online Overview
- Exercise 2 - SharePoint Online Overview
- Exercise 3 - Teams Overview

Module 8: Configuring Office 365

- Office 365 Client Overview
- Configuring Office Client Connectivity to Office 365

Module 9: Managing Office 365 ProPlus Deployments

- Managing User-Driven Client Installations
- Managing Centralized Office 365 ProPlus Deployments
- Configuring Office Telemetry
- Configuring Microsoft Analytics

• Day 04

Module 10: Lab 4 - Managing Office 365 ProPlus installations

- Exercise 1 - Prepare an Office 365 ProPlus Managed Installation
- Exercise 2 - Manage a Centralized Office 365 ProPlus Installation
- Exercise 3 - Deploy and Configure Office Telemetry Components

Module 11: Planning and Implementing Identity Synchronization

- Introduction to Identity Synchronization
- Planning for Azure AD Connect
- Implementing Azure AD Connect
- Managing Synchronized Identities
- Password Management in Microsoft 365

• Day 05

Module 12: Lab 5 - Implementing Identity Synchronization

- Exercise 1 - Set up your organization for identity synchronization
- Exercise 2 - Implement Identity Synchronization

Module 13: Implementing Application and External Access

- Implementing Applications in Azure AD
- Configuring Azure AD App Proxy
- Designing Solutions for External Access

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
June 16, 2025	June 20, 2025	5 days	4250.00 \$	UAE - Dubai
Sept. 8, 2025	Sept. 12, 2025	5 days	4950.00 \$	Spain - Barcelona
Dec. 29, 2025	Jan. 2, 2026	5 days	4250.00 \$	UAE - Dubai